HACU National Internship Program (HNIP)

- **PAID Internships** available for undergraduate and graduate students; Spring, Fall and Summer sessions
  - $620/week (undergraduate)
  - $690/week (graduate)

- You may apply for both federal and corporate agencies. There are two separate applications; recommended to apply for both

- **No application fee to apply**

- **Majority of internships take place in Washington D.C.,** but there are other areas located across the nation. *Currently there are some remote options to consider*

- **Free travel** to orientation and internship site
  - Round-trip airfare arranged by HACU

- **Housing** at internship location arranged by HACU
  - No upfront costs (security deposits, first month’s rent etc...)
  - No credit checks
  - Housing payment deducted from biweekly paycheck ($460 per paycheck)
  - Close to public transportation and grocery stores
  - Fully furnished
  - Placement with other HACU interns

- **Corporate agencies require 1 page resume; Federal agencies require an in-depth resume**

- **Requirements:**
  - Enrolled in a degree-seeking program
  - Finish 1st year of college before internship starts
  - 3.0 GPA recommended but not required
  - Authorized to work in the U.S. (Includes International students & DACA students)
  - Must be within 2 years of graduation by August 2021

HACU Scholarship Program

- Scholarships available for undergraduate and graduate students. Amounts and requirements vary.
- **To be eligible:**
  - Must attend a HACU-member school (which the University of Arizona is a HACU member institution)
  - Demonstrate previous internship, related work or service experience (preferred)
  - Leadership experience and student involvement on campus
  - National or international experiences (conferences or study abroad)

HACU ¡Adelante! Leadership Institute

- 3-day conference featuring career and leadership programs
- Meet with recruiters and professionals from across top industries
- Network and attend professional workshops presented by corporate and federal leaders
- Scholarships available to sponsor students (round-trip airfare, hotel, lodging, registration, and meals)
HACU Leader-in-Residence Program
- A leadership and career development program, providing the opportunity to serve as a HACU ambassador at their home institution
- Will take part HACU leadership development webinars during the academic year

HACU Student Summits

ProTalento
- A job board to connect you with career opportunities with federal or corporate agencies

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Resources to help you with your application process:

Applications can be very competitive, so how do you stand out?
- Strong 1-page resume & cover letter
- Talk about your experiences, skills, and interests in your application
- Follow application directions carefully - ask questions if you have them
- Gather strong references
- Get your application materials reviewed by professionals such as SECD staff!
- Applications can be time consuming, so prepare to take the time to make yours great! The return on your investment will be worth it!

Quick Support:

- Consult the Wildcat Career Guide to start or refine your resume and cover letter. Pages 13 - 25 include example resumes for every industry and level of experience, a checklist to review your resume, tips for writing strong bullet points, and more!
- Schedule an appointment on Handshake with SECD staff to talk about and review your application materials before submitting the or to practice for your interview. Link: Arizona.joinhandshake.com
- Access the Career Document Dropbox if you’d like to send your resume or cover letter for a review without having an appointment.
- Practice interviewing using BigInterview. Get experience answering common interview questions on your own.

For further assistance feel free to directly contact:

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